



Student Services



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A Message from the President

Dear student,

I want to welcome you to American English Center! Students from all over the world come here to experience the energy and excitement of one of the most amazing and most visited cities in the world, New York City! New York City is not only famous for its global importance in finance, art, and diplomacy, but it is also famous for its liveliness, energy, and incredible experiences it provides its visitors, resulting in memories that will last a lifetime.

New York City has so much to offer international students and we are proud to be able to contribute by providing quality English language courses that assist international students in accomplishing their goals and dreams. Let us help make your stay in one of the world's most memorable places an amazing one!

Please take the time to read over this handbook carefully, as it outlines important information for students at American English Center (AEC) New York

On behalf of AEC. I welcome you once again!

Sincerely,

Reginald Menos



President/School Director/PDSO

Our Mission

Our mission is to provide an Intensive English Program (IEP) that trains a culturally diverse student body from all over the world to become fluent in American English. By meeting these goals we will deliver on our mission and excel in the education field

To achieve this mission, the School has identified these additional objectives:

1. To deliver content-based English language courses designed to help students acquire fluent language skills, be able to think critically in English, to communicate ideas clearly, and demonstrate comprehension competence in English through integrated instruction, tasks and projects.
2. To provide an educational environment that encourages an appreciation of academic language studies coupled with American Culture.
3. To uphold our commitment to have a diverse student community while offering policies that hold students accountable to the school's high standards of learning.

Our faculty and staff have numerous years of experience to offer academic challenges that meet the individual needs of all students. The results of our continual pursuit of serving the needs of the students are apparent in the graduates of AEC, many of whom have continued on to colleges and universities for undergraduate and graduate degree programs while others have established careers thanks to the improvement of their English level.

We look forward to providing the students at AEC with the same level of quality education. We look forward to meeting you upon your arrival! **Your future begins at AEC New York!**

Best Regards,



Reginald Menos
President / PDSO
American English Center (AEC)

Our location

We are located in the heart of one of the most prestigious areas of Manhattan walking distance to Penn Station, Madison Square Garden, Empire State Building, Time Square, and so much more. People from all over the world come to study in Manhattan, one of the best places in the world to learn English and experience America!

Student Activities

New York City is full of events and activities suitable to all kind of students and their budgets. There are many free or low cost activities including film festivals, music concerts, dance shows, etc.

Enjoy our field trips and learn even more about the English language when you enroll in our classes. We focus on working hard & having fun!

Orientation

Once you have registered for your classes you will be tested and placed according to your level of English understanding.

Before you begin your classes at American English Center you will have Orientation.

During Orientation you will receive a student an Orientation Handbook which answers many questions about studying at American English Center.

Orientation will cover AEC's attendance policies, grading policies, student progress, vacation, probation, transfers, and much more. All students must attend orientation.

Counseling Services

A list of counseling services is located at the admissions desk.

Insurance

AEC. strongly recommends that students who are not U.S. citizens or permanent residents to purchase insurance coverage through a U.S. carrier. We have referrals to different providers at the front desk.